

# Company Letterhead

Outward number / registered no of the letter

Date:.././...

## Project Completion Certificate

This is to certify that Mr./ Miss.\_\_\_\_\_ of Suryadatta Institute of Management & Mass Communication (SIMMC) has completed the summer project titled:

\_\_\_\_\_

\_\_\_\_\_ under the guidance of Mr. / Ms. \_\_\_\_\_ ( designation & department to be mentioned) in our company with reference to the partial fulfillment of the requirements of the two year full time MBA programme (20..... – 20.....) of the Savitribai Phule Pune University (SPPU) from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_.

All necessary details were provided from our side for the completion of the project work & subsequent project report.

We wish him / her a good luck for his / her future endeavors

XXXXXXXXXX  
Project Guide  
Designation



XXXXXXXXXX  
Signing Authority  
Designation

Date: \_\_\_\_\_